



Odisha State Health & Family Welfare Society, Govt. of Odisha
Deptt. of Health & Family Welfare, Govt. of Odisha
Annex Building of SIH&FW, Nayapalli, Unit-8, Bhubaneswar-751012,
District-Khorda (Odisha) Phone/Fax: 0674- 2392480/79



Adv. No.:51/16

CONTRACTUAL RECRUITMENT

Date:22.12.2016

towards establishment of PMU under State Strategy
for accelerating reduction of IMR & MMR

Applications are invited from eligible candidates for filling up the following post under **Programme Management Unit (PMU) under State strategy for accelerating reduction of IMR & MMR** on contractual basis with monthly remuneration as noted below and subject to renewal on satisfactory performance. The engagement shall be co-terminus with continuation of the State Strategy as above. Lower age limit for the post is 21 years as on **01.12.2016**.

Sl. No.	Name of the Post	Vacancy	Age as on <u>1.12.2016</u>	Remuneration (in Rs.) & Performance Incentive as admissible	Eligibility Criteria
01	Programme Associate	1	Upto 32 years	Rs. 28, 300/- + P.I.	(i) Master degree in Sociology or Psychology or Anthropology or Social Work. OR (ii) MBA or Post Graduate Diploma in Business Administration or Business Management or Management. All the above qualifications must be from any recognized University or Institution with minimum 60% marks and must be of two years duration. Computer proficiency is required along with the above qualifications.

General information and Instructions:

- i. Details of vacancy, eligibility, age, ToR, selection procedure etc. can be downloaded from the official website (www.nrhmorissa.gov.in).
- ii. The applications received for all the posts will be scrutinized and the database will be uploaded in the above official website for invitation of objection. Candidates are required to visit official website: - www.nrhmorissa.gov.in at regular intervals for any notification, updates (objection invitation / different tests notices), results etc. relating to recruitment.
- iii. Candidates will be selected on the basis of selection process as applicable. Only shortlisted candidates will be called for participation in the selection process.
- iv. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/he applying and must be issued subsequent to issue of the advertisement.
- v. **Interested candidates fulfilling the eligibility criteria are to apply online through the above said website.** Online application form will be available from **23.12.2016 to 31.12.2016** till **11.59 P.M.** System generated application duly signed by the candidate along with self attested copies of all supportive documents shall however be sent to the “Mission Directorate (NHM), Annex Building of SIH&FW, Nayapalli, Unit-8, Bhubaneswar-751012, District-Khordha (Odisha)” so as to reach us on or before **09.01.2017 (by 5.00 P.M.)** through Regd. Post / Speed Post / Courier only and the envelope containing the application should be superscribed clearly name of the post applied for.
- vi. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.

- vii. Over aged, under qualification, short of requisite percentage of marks in the prescribed age and educational qualification shall be rejected.
- viii. Incomplete application in any form will be rejected. Non submission of certificate/documents along with the online application shall be liable for rejection.
- ix. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible.
- x. This office will not be held responsible for any postal delay. **No application will be entertained after dt 09.01.2017 (5.00 P.M.)**. No personal correspondence / queries will be entertained. All communication will be made through E-mail / official website / SMS.
- xi. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xii. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

Sd/-
Mission Director, NHM
Member Secretary, OSH&FWS, Odisha

Selection Procedure		
Sl. No.	Name of the Post	Selection Procedure
01	Programme Associate	All the eligible applicants, fulfilling the eligibility criteria as per advertisement will be called for written test. Those who will qualify in the written test will be called for viva-voice. However, the final merit list will be prepared on the basis of total marks secured in written test & viva-voice.

ToR

- The primary responsibility of the Programme Associate would be to facilitate the documentation of intervention and support the PMU in its day to day activities.
- Any other related task, assigned by the Reporting Authority.