

Venue:- Amar Singh Auditorium, Dr. Abhin Chandra Homoeopathic Medical College & Hospital, Unit-III, Bhubaneswar.

General information and Instructions:-

- i. Candidates fulfilling the eligibility criteria may appear for registration in between 10.30 A.M. to 12 Noon on the date as mentioned against each post. No registration will be allowed in any case after scheduled date and time of registration. After registration of the candidate, original certificate verification shall be made. If the number of candidates registered will be high then, the original certificate verification will be continued for other date/s, which will be notified to the candidates on the date of registration.
- ii. Candidates are required to come for registration and original certificate verification with duly filled in application in prescribed format, available in the official website: www.nrhmorissa.gov.in and bring all certificates / testimonials, in original and a set of self attested photocopies of the same, in support of age, qualification and experience, for verification. Candidates are also required to bring two recent passport size colour photographs and self photo ID proof (Voter ID card / PAN card / Driving License / Aadhar card / Passport). Incomplete application in any form will be rejected.
- iii. The candidate has to exhibit requisite documents / experience certificates which shall clearly establish his/her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer/s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- iv. Details of vacancy, eligibility, ToR, age, application form etc. can be downloaded from the official website (www.nrhmorissa.gov.in).
- v. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- vi. Over aged and under qualification in the prescribed educational qualification shall be rejected.
- vii. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate (NOC) from the employer (appointing authority) at the time of submission of application form, without which the application shall not be considered & shall be rejected. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, s/He applying and must be issued subsequent to issue of the advertisement.
- viii. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible.
- ix. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board. Canvassing in any form will render the candidate disqualified for the position.
- x. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- xi. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xii. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xiii. The result will be published in the official website of NHM.

Sd/-

**Mission Director, NHM
Member Secretary, OSH&FWS, Odisha.**

Selection Procedure for all positions (Advt. No. 37/18 dt. 13.09.2018)

Interested candidates fulfilling eligibility criteria shall appear for registration followed by Original Certificate Verification on the scheduled date as mentioned in the advertisement. A list of shortlisted candidates shall be prepared as per the eligibility criteria and called for appearing at written test (MCQ). The date of written test for the shortlisted candidates will be intimated later on through Official Website & SMS. A list of candidates securing 50% and above marks in written test will be prepared and from amongst them, in order of merit (i.e. candidates securing higher marks) 05 times of number of vacancies shall be called for viva-voice. However, the final merit list shall be prepared on the basis of total marks secured in written test (MCQ) & viva-voice.

TOR

PHYSIOTHERAPIST

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Primary responsibility will be to treat referred patients under RBSK and imparting early intervention services to the admitted children
- c. Assess the child with motor delay/disabilities and identify the needs of the child.
- d. He/she will work with patients to identify and improve their movement and function, particularly the neuromuscular, musculoskeletal, cardiovascular, CP and respiratory systems.
- e. Formulate treatment goals on the basis of needs of the child and intimate RBSK Manager on the treatment plan for such cases.
- f. Developing and reviewing treatment programmes.
- g. Provide services for sensory integration.
- h. To counsel the parents on home therapy for the child with focus on Activities of Daily Living (ADL).
- i. Explain the parents and/ or caregivers the importance of physical management and demonstrate therapy to them so that they can carry out therapy at home in all the daily living activities. Guide the parents on therapies and use of aids and appliances that are prescribed to the child.
- j. Maintain records of the follow-up of the child, note progress and doing reassessments wherever deemed necessary and at periodic intervals. The reports of the progress of the child and achievement of goals must be conveyed to the parents.
- k. Liaison with all the professionals involved in the intervention of the child to enhance the overall development of the child.
- l. Collecting patient statistics and writing patient case notes and reports.
- m. Prescribe proper furniture depending on the special needs of the child in daily living activities aids and appliances such as orthoses e.g., Ankle- foot- orthoses (AFOs), gaiters etc.
- n. Ensure functionality of equipment/toys/furniture in the DEICs.
- o. To follow up and evaluate the sick newborns, including those within the SNCU.
- p. In case of referrals prepare detailed referral notes.
- q. Inform the RBSK manager on the child wise progress made and update the RBSK Manager on the child wise tracking particularly of drop-out cases.
- r. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- s. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK
- t. If required, he/she will have to visit camps organised organized under RBSK at other Blocks in the District.
- u. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

EARLY INTERVENTIST-CUM-SPECIAL EDUCATOR

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Focus on development of pre-school children (3-6 years) with special needs.
- c. Focus on working with children up to the age of 6 years with profound & multiple disabilities including providing them with individualized intervention programs in consultation with the pediatrician and therapist. The pediatrician must have done a detailed neurological examination and investigations to focus on the causative and prognostic factors prior to undertaking individualized intervention programmes.
- d. Employ special educational strategies and techniques during instruction to improve the development of sensory- and perceptual-motor skills, language, cognition, and memory.
- e. Provide direct and indirect instructional guidelines for providing a positive and stimulating environment at home.
- f. Counsel parents about their children's development and to determine priorities for their children and their individualized needs.
- g. Maintain accurate and complete records and prepare reports on children's activities
- h. Maintain professional competence by participating in curriculum development activities, meetings, and other professional opportunities.
- i. Help in procuring disability certificate, wherever required.
- j. If required, he/she will have to visit/attend camps organised at other Blocks.
- k. Coordination with Inclusive Education wing of SSA and district resource centre/Block Resource Center (SSA) for better convergence of activities.
- l. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- m. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- n. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

PSYCHOLOGIST

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Work for the bipolar disorder, neurological disorder, adjustment to physical illness, addictive behaviours, eating disorder, behaviour disorder, learning disabilities and personal & Family relationship problems etc.
- c. **Assessment:** Perform the developmental assessment. Administer the scales/tools to diagnose the developmental disabilities.
- d. Maintain records of each child in terms of what psychological tests are used, what programme suggested and the progress of the child.
- e. **Health Care:** Provide comprehensive healthcare (mental & behavioural) services for the prevention & treatment of mental disorders & behavioural health problems.
- f. Utilize interventions such as psychotherapy, behavioural techniques, and biofeedback to help individuals make behavioural changes (e.g., medication compliance, diet, exercise) and develop coping strategies (e.g., chronic pain management) to reduce problems that are residual to the patient's illness or disorder (e.g. cardiovascular disease).
- g. Guide and counsel the family.
- h. Work on behavior modification for the child and the family.
- i. Teach patients the skills necessary to enhance physician/patient partnership by reporting changes in their condition and sharing concerns, questions, and treatment preferences.
- j. **Referral:** He/she will advice the RBSK Manager to refer the Patient to the tertiary institutes for availing better services for mental and behavioural disorders.
- k. Maintain records of the follow-up of the child, note progress and doing reassessments wherever deemed necessary and at periodic intervals.
- l. **Other:** If required, he/she will have to visit camps organised organized under RBSK at other Blocks in the District.
- m. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- n. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- o. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

APPLICATION FORM

Advertisement No.	37/18	Photograph					
Name of the Post							
		Identity Proof No.					
1. Applicant Name:							
2. Father's Name:							
3. Date of Birth:		4. District of Domicile:	5. Sex:				
6. Age as on 01.09.2018							
7. Present Contact Address: Permanent Contact Address:		8. Contact Telephone No. :- Mobile No:-					
9. Email Address:							
10. Languages spoken/written:							
11. Professional Qualification details:							
Sl. No.	Exam Passed	Name of Board / University	Year of passing	Marks (excluding 4th optional)			Duration of Course
				Full Mark	Marks Secured	% of Marks	

12. Employment Record:-
Total years of post qualification experience:-

13. Experience Details (starting from present / last employment):-

Name of the Employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under Odisha State Health & Family Welfare Society (OSH&FWS), Odisha is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Date:

Place:

Full Signature of the Applicant

List of enclosure(s):-

Note:

1. **The following documents are to be enclosed along with the application:**
 - a. **Two copies of passport size colour self attested photographs. One copy of self attested photograph will however to affixed at the position in the application form.**
 - b. **Self attested photocopies of documents in support of age, qualification, experience etc.**
 - c. **Self attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhar card / Passport).**